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Sincerely,
 The Agents and Staff of Century 21® C.F. Scott, Inc.

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www.century21cfscott.com
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Preparing For Moving Day
(2 Weeks in Advance)

- Open checking and savings accounts in your new community.
- Call phone company for assistance in arranging telephone service in your new home.
- Coordinate disconnect/connect dates with local utilities such as electric, gas/oil, water, trash and cable TV companies.
- Begin packing of unneeded items.
- Send change of address cards and leave a forwarding address with your post office.
- Arrange for pet travel.
- Return or retrieve borrowed items.
- Service your car, especially if traveling a distance.

Tips For A Smoother Moving Day

<p>MOVING OUT</p> <ul style="list-style-type: none"> ■ Confirm arrival time with moving company. ■ Keep important documents and keys handy. ■ Make a final inspection to be sure nothing is left behind. Look through all closets, attic, basement and garage. ■ Turn off all lights and close and lock all windows and doors. ■ Leave keys with real estate agent or landlord. ■ Leave home only after the moving truck is on its way to your new residence. 	<p>MOVING IN</p> <ul style="list-style-type: none"> ■ Meet the movers promptly. ■ Supervise placement of cartons, furniture, etc. ■ Make sure smoke detectors are in proper working order. ■ Make sure the telephones are working. ■ Install new locks. ■ Make extra set of keys and leave a set with a friend, relative or neighbor.
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